

Room Reservation Form

Name: _____ Date: _____

Address: _____

City/State/Zip: _____

Day Phone: _____ Evening Phone: _____

Member Y/N _____ Member Number _____ Email _____

Rental Request*:

Gymnasium: Half Gym: \$75 + tax/Hr for Members, \$100 + tax/Hr for Non-members

Conference Room: \$50 + tax/Hr for Members, \$75 + tax/Hr for Non-members

Group Exercise Studio Rental: contact Bari Dockens at barid@columbiaathletic.com

*Sales tax not included.

Date Requested _____ Time _____ Room Requested _____

of People _____ Reason for Rental _____

Special Requests _____

Reservations are to be made through Natalia Stallings. We require 48 hours advance notice to reserve a room. If you cancel your party or rental reservation with less than 24 hours notice, you will be charged a \$50 cancellation fee. For more information call 425.745.1617 x450 or email Natalia at natalias@columbiaathletic.com.

For Official Use Only

Amount Paid: _____ Date: _____

Form of Payment: _____ Member House Account _____ Cash

_____ Credit Card _____ Check

Payment Taken By: _____ Receipt Attached? Y/N

Birthday Parties at Silver Lake



Birthdays Parties And Gym Rental Rates

COLUMBIA
athletic clubs

www.columbiaathletic.com

Birthdays

Customize your party! Birthday parties at Silver Lake give you the freedom to have a blowout party without all of the work! With a variety of options to choose from, you can customize your child's birthday party the way you want. Let us do all the planning, set-up, and clean up so that you can relax and enjoy the party.

Birthday includes:

- 60 Minutes in the Gym
- 60 Minutes in Private Party Room
- Party Attendant
- Up to 16 guests

Base Fee: \$250 + tax Member/\$350 + tax Non-member plus additional party options.

50% is due upon the scheduling of a birthday party for members and paid in full for non members to hold their desired date.

Frequently Asked Questions:

Can I bring my own refreshments and decorations?

Yes, you may bring your own refreshments to be served during the party room time. A refrigerator, freezer and sink are available for your use during the party. You are allowed 30 minutes prior to the party to decorate and 30 minutes post party to clean up decorations.

What are the party leaders responsibilities?

The party attendant is responsible for setting up the table and chairs. If indicated they will lead games and activities based on your child's age and preferences. Party leaders will help you with all of your party room activities including passing out food, present opening and clean up. Let us handle the details and keep the mess out of your house!

Is the birthday child included when you count the number of participants?

Yes, any child that participates in the party including the birthday child and any siblings are counted towards the total.

We take care of the details. You enjoy the party! Relax and let us do the work. You can take all of the credit!

Birthday Party Registration

Child's Name: _____ Age child is turning: _____ ☐ Male ☐ Female

Desired Party Date: _____ Time: _____ 2nd Choice for Date: _____ Time: _____

Number of children attending: _____ Type of Party: ☐ Gym Party

Are you a member? ☐ Yes, Member # _____ ☐ No

Parents Name(s): _____

Phone Number: _____ Email: _____

Method of Payment:

☐ House Charge ☐ Pay the day of your party at the front desk (By credit card, check, or cash)

Birthday Party Options *

☐ Large Party (17 – 30 guests).....\$150 addtl. + tax
(Party for 17 – 30 guests, includes extra party attendant)

Your day and time option for the Gym Party:

☐ Saturday, 2 – 4pm

☐ Sunday, 1 – 3pm ☐ Sunday, 3 – 5pm

☐ Pool Option Only.....\$100 addtl. + tax

Sundays 3 – 5pm. One hour in the pool and one hour in the group exercise room for food cake and presents. There will be no gym time for this option.

☐ Additional Party Attendant \$75 + tax
(Party attendant will assist you during your party)

*Sales tax not included. *Extras* fees are in addition to the base fee for your party.

• Max amount of people allowed at party is 30 (this includes all guests including birthday person.)

The following are NOT ALLOWED in the Gymnasium or Group Ex studio.

- Sparklers (Candles or Fireworks)
- Piñatas
- Confetti
- Poppers
- Bubble Machine
- Dress Shoes that leave black marks on the Gym or Group Ex. floors

Contact Natalia at natalias@columbiaathletic.com for more information.